



St Mary's School Association

Committee minutes

Thursday 25th April 2024 @ 3.45pm at school

Registered charity 1097776

Present

Briony Hosford (BH)
Ellie Harper (EKH)
Ellie Vowles (EV)
Marie Chappell (MC)
Mrs Warder (JW)
Mrs Doak (MD)

Agenda Item	Details	
1.	Apologies: None	
2.	Minutes of last meeting on 18^h Jan 2024	
3.	Bank Balance Review Key Quarter 1 Income: 1. February Disco = profit of £674.83 (52% turnout) 2. Disco Through the Ages Donation = £340 3. Easter Egg Raffle = £147 4. School Uniform Sales = £223.10 5. Name Tags = £71 Key Quarter 1 Expenses: 1. School funding of £3,502.11 approved to date 2. Pending invoices from SMMS of £2,047.86	
4.	Funding Requests 1. Yr 6 SATs breakfast bars – agreed and donations requested 2. Yr 6 post-SATs Pizza party – agreed	
5.	Recent Fundraising Events 1. Spring school disco 2. Easter egg raffle	
6.	Discuss year group budgets: 1. potentially increase by £500 pa per year group 2. separate fund for whole school expenses to be put in place	

7.	<p>Upcoming events:</p> <ol style="list-style-type: none"> 1. Arts Festival – May - declined 2. Puddletown Plod - 9th June – see below 3. Broadmayne village fete - 22nd June 11am-6pm – declined 4. Fete with 1st school – FoPS doing alternative 5. Colour run – see below 6. Christmas market – see below 7. Summer disco – 20th June - confirmed; theme (TBC); DJ – confirmed 8. Autumn disco – UV 	<p>BH</p> <p>BH</p> <p>BH +EH</p>
7.2	<p>Puddletown Plod: 9th June</p> <ol style="list-style-type: none"> 1. Yr 5 + 6 donate tombola prizes for non-uniform day; Yr 7 + 8 donate cakes for runners and spectators 2. Source marquee – Geoff Sagar agreed 3. External concessions - bouncy castle; hot food concession; face paint 4. Second-hand bookstall 5. Drinks stall 6. Sweet stall 7. Require 30 volunteers – 20 facilitating the run; 10 to help with SA <p>NB.</p>	<p>MC + BH</p>
7.5	<p>Colour Run:</p> <ol style="list-style-type: none"> 1. organise dates with Dr Ennion 2. source colours etc. 3. check fire engine once dates in place 	<p>MC MC EV</p>
	<p>Christmas market</p> <ol style="list-style-type: none"> 1. Check potential dates (30th November) with Dr Ennion and other local events, weekend if external stallholders to be invited 2. Look into Yr 8 organising stalls for Young Leadership Award 3. Sell tokens on the door 4. Outside stalls – Christmas trees; hot food concessions; alpaca/donkey walking 	<p>BH</p>
8.	<p>Future of Puddletown Plod management: Need a volunteer to take over management from Geoff Sagar who would like to step down, to be supported by SA. Create bigger event in coming years</p>	
9.	<p>AGM Thursday 12th September</p>	
10.	<p>AOB Encourage more volunteers and greater presence at meetings:</p> <ol style="list-style-type: none"> 1. leaflet for transfer day 2. email sign-up for meeting minutes etc 3. notify Whatsapp volunteer group of meetings <p>Eimer Hawkins has stepped down as joint Committee Secretary</p>	
	<p>Next meeting Thursday 12th September following AGM</p>	