



Committee Meeting Minutes

Tuesday 27th Jan 2025, 3.45pm at school

Present: Marie Chappell (Chair), Briony Hosford (Chair), Jen Mollet (Treasurer), Laura Sime (Secretary), Dr Tim Ennion (Headteacher)

Agenda Item	Details	
1.	Apologies	
2.	Minutes of last meeting on 16.10.2025	
3.	<p>Bank Balance Review</p> <ul style="list-style-type: none">- £8,426.23 in the Treasurers Account- £4,116.35 in the Business Account- £295.21 in Petty Cash- £1,065 remaining in funding liabilities (I.e. agreement to fund but not yet invoiced) <p>YTD Key Expenses:</p> <ul style="list-style-type: none">- £268.55 on Y5 sensory equipment- £7,180.94 on outdoor classroom refurbishment- £450 Handlebards visit- £500 on KS2 panto visit- £120 on the Y7 THS Art Workshop <p>Total £8,519.49</p>	
4.	<p>Funding Requests:</p> <ul style="list-style-type: none">• Yr 7 & 8 Handlebards - £450 - £225 per year group• KS2 Panto £500 <p>Received and agreed since last meeting:</p> <ul style="list-style-type: none">• KS2 Panto: £500• Yr 7 & 8 Handlebards - £450 - £225 per year group	

5.	<p>Recent Fundraising</p> <ul style="list-style-type: none"> • £917.65 from school disco • £987.93 from raffle • £123 from 2nd hand uniform sales • £900 Milton Abbas Street Fair • £22 MyNameTags • £57.44 Easyfundraising <p>Total: £2028.58</p>	
6.	<p>Upcoming events</p> <ol style="list-style-type: none"> 1. Spring Disco – Thursday 12th February 2026 – neon theme TBC; DJ booked. To put a request out for volunteers and staff. At least 2 x first aiders required. Accessories to be sourced. (School Association) 2. Easter Raffle – Wednesday 25th March 2026 – Kellie to ask for donations via school correspondence (KG) 3. Dress Down Day – Friday 19th June 2026 for Summer Raffle hamper donations. 4. Colour Run + Summer Fair – Saturday 11th July 2026; volunteers required; organise fair; source colours, t-shirts and extra assault course apparatus 5. Summer Raffle – Saturday 11th July 2026 – to be drawn at Summer Fair (School association) 	
8.	<p>AOB: £2000 Department fund: Department heads to bid for part or full £2000 budget provided by SA.</p>	
10.	<p>Next committee meeting: Tuesday 21st April – 3.45pm at the school – room TBC</p>	